

Olsen Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2024-2025

Mission Statement

Committed to providing students with a rigorous curriculum in a safe, supportive and inclusive learning environment.

Engagement of Parents and Families

Olsen Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Olsen Middle School will conduct an annual meeting designed to inform parents about the school's Title I program, the rights of parents, how to engage parents in dialogue about the school-Level Parents and Family Engagement Plan, and how the school can better serve parents.

Coordination and Integration

Olsen Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Title I, Part C (migrant)	Parent Engagement, Professional Development and incentives
2	Title III ESOL	Language Enrichment Camp-Instructional resources and salaries
3	Title IV (Homeless)	Transportation Services

Annual Parent Meeting

Olsen Middle School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
6 th Grade Transitional meeting	One-August 2024	Grant, K. B & Ray, J. A (2023). Home, School and Community Collaboration: Culturally Responsive Family Engagement (5 th Ed.)	Parent attendance sheets, Parent workshop evaluation, Minutes
6 th -8 th grades Annual meeting	One-September 2024	Grant, K. B & Ray, J. A (2018). Home, School and Community Collaboration: Culturally Responsive Family Engagement (5 th Ed.)	Parent attendance sheets, Parent workshop evaluation, Minutes

Flexible Parent Meetings

Olsen Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Olsen Middle School will schedule meetings at varying times during the day and/or evening to accommodate parents. During the open house meeting, parents will be informed about what Title 1 is all about and the school's participation in the Title 1 program. Parents will be given the opportunity to review and give input for the revision of the School Improvement Plan with Title 1 addendum, the School-Parent Compact, and the School Level parent and Family Engagement Plan.

Building Capacity

Olsen Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents

and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Curriculum Nights	One in early fall 2024 and one in mid-winter 2025	Grant, K. B & Ray, J. A (2023). Home, School and Community Collaboration: Culturally Responsive Family Engagement (5 th Ed.)	Parent sign-in sheets Parent Workshop Evaluation Minutes

Staff Training

Olsen Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Staff development that will focus on increasing parental participation in students' academic achievement	Bi-monthly meetings	Grant, K. B & Ray, J. A (2023). Home, School and Community Collaboration: Culturally Responsive Family Engagement (5 th Ed.)	Staff sign-in sheets Training evaluation Minutes

Other Activities

Olsen Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may

request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Olsen Middle will provide parents or guardians support and free information on how to make the most of their child's educational opportunities. These informational flyers, booklets, magazines etc. will be placed in the Welcome Center for parents/guardians.

Communication

Olsen Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*
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Olsen Middle School will provide information about the Title 1 program in a timely manner using various methods of communication: Newsletters, Marquee, School website, parent Meetings and parent links. Information about the Title 1 program, academic trainings, BEST standards and other pertinent academic information will be shared with parents during Open House, parent conferences, magnet Open House, Curriculum nights and any other time if parents request information.

Accessibility

Olsen Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Olsen Middle School will distribute information in English, Spanish, and Haitian Creole. Staff members who speak Spanish, Haitian Creole, Mandarin Chinese, and Romanian are available to translate at all parent meetings and parent conferences. District translators are available upon request.

School-Parent Compact


As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

We will provide the Local Education Agency (LEA) Title I Parent Involvement Policy electronically, hard copies of the School-Parent Compact to parents, and evidence of parent input in the development of the compact.

Adoption

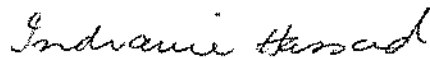
This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on February 1, 2024, and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



Janet Giancarli
Principal

Date 3.1.2024



SAC Chairperson

Date 3.1.2024